

## ADDITIONAL EQUIPMENT & SERVICES

### Ordering additional furniture, equipment & printing services for stands

To order additional equipment, furniture or printing services for your stand, please create an account at Tampere Hall's Extranet Service and follow the applicable ordering procedure:

Extranet Service Website: <https://orders.tampere-talo.fi/>

Event key: WOMEX2025

**In case of any questions, please contact:**  
[womex.exhibition@tampere-talo.fi](mailto:womex.exhibition@tampere-talo.fi)

The deadline for receiving order forms for all stand supplies: **Tuesday, 30 September 2025**. Orders received after this deadline will be processed subject to availability of materials and transport. Rates might increase up to 30% on the list price.

Orders are placed through Tampere Hall with the respective service providers. Invoices for the orders will be issued by Tampere Hall and payments have to be made directly to them according to their terms and conditions.

**Please note** that the time-zone in Finland is EEST (UTC / GMT+03:00). Daylight saving time until Sunday, 26 October.

### Special wishes for stand set-up or layout

Exhibitors who would like to remove some / all walls of their stand, have special company name wishes for the signboard (no additional fee), or have any other special requests for the stand set-up, **please contact** [production@womex.com](mailto:production@womex.com)

### Paper printing services on site

Exhibitors can have paper prints (A4 and A3 format) onsite by contacting Tampere Hall staff.

The cost for A4 black and white is 50c/page and A4 colour 1€/page. A3 black and white is 1€ and A3 colour 1,5€/page.

**Contact:** [womex.exhibition@tampere-talo.fi](mailto:womex.exhibition@tampere-talo.fi)